



Mahatma Phule Krishi Vidyapeeth
Rajiv Gandhi Science and Technology Commission
(RGSTC) Project on
Development of Compost Enrichment Technology
Division of Soil Science
College of Agriculture, Pune 411005



No.ACP/RGSTC- DCET /Notification/SH/498 /2023

Date: 17/08/2023

NOTIFICATION FOR WALK-IN-INTERVIEW

Applications are invited for walk-in-interview from the eligible candidates for the post of Skilled Helper purely on temporary and contractual basis in the RGSTC Project on "Development of Compost Enrichment Technology (DCET)" operational in Division of Soil Science, College of Agriculture, Pune. This position is available until the end of the project. The interested candidates are encouraged to be present on the date of walk-in-interview along with the application (hard copy) along with self-attested copies of certificates / materials and the original documents thereof for verification purpose at the College of Agriculture, Pune as per the enclosed schedule.

For any questions / queries on application procedure, candidates can contact Dr. S. D. Masalkar, Associate Dean, College of Agriculture, Pune and Dr. A. B. Jadhav, Principal Investigator, RGSTC Project on "Development of Compost Enrichment Technology (DCET)", Division of Soil Science, College of Agriculture, Pune 411 005, on the e-mail ID: professorsoilscience@yahoo.com on a phone 020-25537033.

The details of the required qualifications are given below:

Sr. No.	Name of the Post	No. of Post	Emolument per month	Minimum Qualification	Duration
1.	Skilled Helper	01	Rs. 16,000/- per month (fixed)	Essential: 1. 12 th Std from recognised board or Diploma in Agriculture 2. Typing: English-30wpm, Marathi-30wpm Minimum. 3. MSCIT course completion certificate Desirable: Project work experience of minimum two years	For 5 months

Emoluments:

Emoluments for Skilled Helper: Rs.16000/- per month consolidated.

Age limit:

The upper age limit for Skilled Helper will be 35 years for men and 40 years for women.

1. Application:

The candidates need to submit the application form in prescribed proforma (enclosed) along with self-attested copies of certificates / materials on or before the date of walk-in-interview. The originals are required for verification of self-attested copies.

2. Reporting:

- a. Time: The candidates are informed to report to the “verification of documents” desk on the date and time mentioned in the schedule.
- b. Submission of application: The candidates shall submit the application in the prescribed format along with self-attested copies of certificates / material to the “verification of documents” desk.

3. Verification of the documents and allotment of marks based on educational qualification, experience and computer proficiency.

- a. Candidates need to bring all original documents in support of their claims in the application. Candidates need to especially produce the original documents in support of eligibility (date of birth, educational qualifications along with the statement of marks and certificates and the minimum experience).
- b. If candidates are unable to produce the original documents in support of their minimum eligibility, they will be considered as ineligible for the interview.
- c. Screening Committee will give the marks (out of 40 maximum) for candidates academic qualification and experience based on the documents attached with the application. The details of the marks obtained by the candidate will be shown to confirm or otherwise.
- d. Candidates are not allowed to submit documents other than those submitted with the applications during the “Verification of document” process.

4. The schedule for the selection process

The interview of the eligible candidates will be conducted by the Selection Committee in the College of Agriculture, Pune as mentioned in the schedule.

5. Presentation and Interview Process

- a. The candidates found eligible after the “Verification of Documents” and “Screening” will only be allowed to appear walk-in-interview process.
- b. Immediately after the verification of documents, the Selection Committee will conduct the interview.

6. The Distribution of Marks

- a. Educational Qualification, computer proficiency and experience : 40 Marks
- b. Interview process : 60 Marks

7. Schedule of Selection Process:

Date	Reporting Time	Verification of documents and screening	Interview
31/08/2023	9.00 am	9.00 to 9.30 am	10.00 am

8. Conditions

- a. It is the responsibility of the candidate to submit the application and to attend the interview on scheduled date time and at a scheduled place.
- b. The candidate will have to attend the interview at his/her own cost and **no TA/DA** will be paid for attending the interview.
- c. The post is purely on a **temporary basis** for the specified period and the candidate is subjected to termination on the expiry of the period of the RGSTC Project on “Development of Compost Enrichment Technology (DCET)” or by giving the notice of one month from either side.
- d. Canvassing in any form will make the candidate ineligible.

- e. The candidate should bring photo identity which needs to be produced the "Verification of Documents" process.
- f. It is to inform to note that all the terms and conditions of the temporary employment as stated below.

Terms and conditions:

1. The Skilled Helper will be under the administrative control of the Principal Investigator, RGSTC Project on "Development of Compost Enrichment Technology (DCET)", Division of Soil Science, College of Agriculture, Pune.
2. The engagement/ appointment will stand terminated on completion of the tenure of the scheme or in the date stated in the appointment order whichever is earlier whether so communicated formally on an individual basis or not. The University (MPKV) or this RGSTC Project on "Development of Compost Enrichment Technology (DCET)" holds no responsibility for regularization appointment by absorption or otherwise against any regular post on termination of the project as it is purely temporary : time-bound arrangement on contractual and co-terminus basis with the project.
3. The Skilled Helper shall have no legal right to claim his/her regularization/ appointment by absorption or there wise against any regular posts or any further contractual engagement on termination of this project. The engagement in the scheme is purely time-bound, non-regular and on co-terminus basis with the RGSTC Project on "Development of Compost Enrichment Technology (DCET)"
4. The services of the incumbent shall stand terminated automatically on expiry of the project/ appointment order whichever is earlier.
5. If any Skilled Helper leaves his/ her assignment without permission for one month, he/ she will stand terminated from the date of his /her absence.
6. The appointment of Skilled Helper will be terminated at any time by the issue of 24 hours notice, if the Skilled Helper found to be negligent in his/her work or found guilty of gross negligence in his/her duties or of grave misconduct or of discipline.
7. The Skilled Helper will not leave the project in the middle of his/her tenure. Further, however, if he/she intends to do so he /she has to give one month notice in writing in advance or remit the amount of one month's salary. Alternatively RGSTC Project on "Development of Compost Enrichment Technology (DCET)", Division of Soil Science, College of Agriculture, Pune can terminate the services of Skilled Helper immediately without any notice. The Skilled Helper have no any right of claiming permanency benefit of the side post or such posts by virtue of the appointment.
8. While leaving the job, Skilled Helper has to hand over the complete charge to person nominated by the Principal Investigator and obtain No Objection Certificate from Principal Investigator.
9. Since Skilled Helper are engaged for the RGSTC Project on "Development of Compost Enrichment Technology (DCET)", Division of Soil Science, College of Agriculture, Pune will work full time. The Skilled Helper will not be allowed to do any other work or to accept or hold another appointment with or without remuneration elsewhere.
10. Skilled Helper will devote whole time to the assignment given and will not be allowed to accept or hold another appointment paid or otherwise during the period.

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11. Skilled Helper is full-time workers and is required to adhere to the administrative, financial and disciplinary regulation of University/College where the incumbent is working. Regular attendance of the Skilled Helper may be ensured by the concerned Principal Investigator and Co-Principal Investigator by keeping an attendance register.
 12. Skilled Helper will have to work at Division of Soil Science, College of Agriculture, Pune.
 13. The Skilled Helper have to perform all duties, responsibilities that will be assigned to him/her by the Principal Investigator and Co-Principal Investigator authorities as per the requirements of the project.
 14. The Skilled Helper Should execute the bond on bond paper of Rs.100 stating the terms and conditions are acceptable to him/her and will abide by the same as per the format provided from time to time.


Associate Dean
College of Agriculture,
Pune

Copy submitted with respects for favor of information to:

1. The Director of Research, M.P.K.V., Rahuri.
2. The Dean (F/A) and Director of Instructions, M.P.K.V., Rahuri.
3. The Comptroller, M.P.K.V., Rahuri.
4. The Registrar, M.P.K.V., Rahuri.
5. The Associate Dean, College of Agriculture, Pune.
6. The Head, Department of Soil Science, M.P.K.V., Rahuri.
7. The Professor of Soil Science, College of Agriculture, Pune.
8. The Nodal Officer, RGSTC, M.P.K.V., Rahuri.
9. The Pay and Account Officer, College of Agriculture, Pune.
10. The In-charge, AKMU Cell, M.P.K.V., Rahuri.

2/- It is requested to upload this notification on university website for wide publicity.

Copy f.w.c.s for information to:

11. The Professor, Division of Agril. Extension and Communication, College of Agriculture, Pune.

2/- It is requested to upload this notification on college website for wide publicity.

12. The PA to Hon'ble Vice-Chancellor, M.P.K.V., Rahuri.
13. Notice board, College of Agriculture, Pune.
14. Notice board, Division of Soil Science, College of Agriculture, Pune.



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APPLICATION FOR THE POST OF SKILLED HELPER

1) Full Name :

2) Address

a) Present :

b) Permanent :

3) Contact Telephone / Mobile no.
and E-mail ID :

4) Date of Birth :

5) Educational Qualification: (Attach the documents.)

Particular	Name of board / university	Year of passing	Percentage of marks
1. S.S.C.			
2. H.S.C.			
3. Diploma			
4. Degree			
5. Other			

6) Experience Details: (Attach the documents)

Position held	Name of Institution	Period of experience		Total Experience	Nature of work
		From	To		

Certified that the information furnished by me is correct and true to my knowledge and belief

Signature of applicant

Note:

1. Please attach only **true copies** of documents.
2. Please take care that e-mail and mobile/phone number are mentioned properly as the further correspondence (if required) will be done through mobile/SMS/email.